

HOWICK INTERMEDIATE SCHOOL



Enrolment Information 2022

Important Dates

Due date for In Zone applications	Friday 6 August 2021
Closing date for Out of Zone applications	Wednesday 1 September 2021, 4:00pm
Ballot for Out of Zone applications	Wednesday 8 September 2021

School Visits

The Principal will be visiting contributing schools to talk to Year 6 students on these dates:

Mellons Bay Primary	Tuesday 27 July - 9:30 – 10:15 am
Howick Primary	Tuesday 27 July – 11:30 – 12:15 pm
Owairoa Primary	Wednesday 28 July - 9:30 – 10:15 am
Botany Downs Primary	Wednesday 28 July - 11:30 – 12:15 pm
Macleans Primary	Thursday 29 July - 9:30 – 10:15 am
Willowbank Primary	Thursday 29 July - 11:30 – 12:15 pm

Open Day

Wednesday 11 August, 11:15am – 12:30pm

Orientation Visits to Howick Intermediate

An orientation tour for new students

Wednesday 10 November:	9:30am - 10:30am	Botany Downs, Willowbank, Macleans and other schools
	11:30am – 12:30pm	Howick, Owairoa, Mellons Bay and other schools

New Parent Information Evening

Wednesday 10 November, 7:00pm

An information evening for 2022 parents will be held in our hall. We encourage all parents to attend, even if you have had other children pass through the school.

Proposed Term Dates 2022 - TBC

Term 1	1 February – 14 April
Term 2	2 May – 8 July
Term 3	25 July – 30 September
Term 4	17 October – 14 December

Out of Zone Enrolments

Out of Zone applications must be submitted by Wednesday 1 September, 4:00pm and the ballot will be drawn on Wednesday 8 September 2021.

If we receive more enrolment applications than we have spaces available, selection will be made according to a ballot process determined by Ministry of Education guidelines.

All out of zone applicants will be advised (successful and unsuccessful) on Friday 10 September 2021.

Order of Priority

- First priority must be given to any applicant who is accepted for enrolment in a special programme run by the school. (Not currently applicable to Howick Intermediate)
- Second priority must be given to any applicant who is the sibling of a current student of the school.
- Third priority must be given to any student who is the sibling of a former student of the school.
- Fourth priority must be given to any applicant who is a child of a former student of the school.
- Fifth priority must be given to any applicant who is either a child of an employee of the board of the school, or a child of a member of the board of the school.
- Sixth priority must be given to all other applicants.

Supporting Documents

Only completed enrolment applications will be loaded. Please ensure you have provided all documentation requested:

- Fully completed and signed enrolment form (double sided)
- Proof of Address -your latest electricity account **OR** a current tenancy agreement (**not required for Out of Zone applications**). If this is not in a caregiver's name, you must complete a Statutory Declaration, to be signed by a JP.
- A New Zealand birth certificate or passport **OR**
- An overseas passport with visa and date of entry **AND** the passport of a parent with their visa and date of entry
- Where possible your child's latest school report
- If applicable any legal documentation supporting custody/access arrangement
- If applicable, documentation supporting medical conditions or learning difficulties
- H.I.S Student phone agreement
- H.I.S Cybersafety and Digital agreement